

ALVARO GARCIA

Senior Systems Administrator | Microsoft 365 Administrator | IT Infrastructure & Technology Leader

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PROFESSIONAL SUMMARY

Results-driven Senior Systems Administrator and Technology Leader with more than 10 years of experience supporting enterprise IT infrastructure, Microsoft 365 administration, Windows Server environments, cybersecurity, networking, website development, and digital strategy. Demonstrated ability to administer business-critical systems, improve operational efficiency, strengthen security, and deliver technology solutions that support organizational growth. Combines deep technical expertise with business-focused leadership and client service.

CORE COMPETENCIES

Microsoft 365 | Exchange Online | Windows Server | Active Directory | DNS | DHCP | Network Administration | Cybersecurity | Microsoft Entra ID | Power Automate | Salesforce Administration | WordPress | HTML | CSS | SEO | Google Analytics | IT Project Management | Vendor Management | Technical Support | Infrastructure Administration

PROFESSIONAL EXPERIENCE

GDZ Computer Services - Miami, FL

Senior Systems Administrator | Senior Support Engineer | Head of Marketing & Web Development

January 2019 - Present

- Administer Microsoft 365, Exchange, Windows Server, Active Directory, DNS, DHCP, and enterprise technology environments.
- Lead IT infrastructure, systems administration, cybersecurity, and technical support across multiple client environments.
- Manage Salesforce administration and business technology platforms.
- Maintain and secure more than 30 business websites while improving SEO visibility by 45% through technical optimization.
- Deliver infrastructure improvements, troubleshooting, and strategic technology recommendations.

Miami Private Investigator

Senior Web Developer | Senior Marketing Director

2020 - Present

- Direct website architecture, SEO strategy, content optimization, and digital marketing initiatives.
- Improve website performance, user experience, and online visibility while supporting business growth.

1st Global Capital LLC - Miami, FL

IT Director | Head of Marketing & Web Development

2015 - 2019

- Directed IT operations, infrastructure, vendor relationships, and technology initiatives.
- Administered Active Directory, DNS, DHCP, SQL Server, and enterprise network services.
- Increased lead generation by 30% through technology-driven marketing initiatives.

Century Technologies - Miami, FL

IT Manager | Head of Marketing & Web Development

2012 - 2014

- Managed IT systems, network security, website development, and SEO initiatives.
- Maintained SLA compliance and resolved technical incidents while improving operational reliability.

TECHNICAL SKILLS

Operating Systems: Windows Server

Cloud: Microsoft 365, Exchange Online, Microsoft Entra ID, Power Automate

Infrastructure: Active Directory, DNS, DHCP, SQL Server

Networking: Enterprise Networking, Security, Troubleshooting

Business Platforms: Salesforce, WordPress

Development: HTML, CSS

Marketing: SEO, Google Analytics